

YARROW GARDENS METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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<https://yarrowgardensmd.colorado.gov/>

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Brooks Cannon	President	2025/May 2025
Jeanette Kelder	Treasurer	2027/May 2027
Shane Harris	Assistant Secretary	2027/May 2027
Jeffrey Seibold	Assistant Secretary	2025/May 2025
VACANT	Assistant Secretary	2025/May 2025

DATE: Tuesday, December 10, 2024

TIME: 2:00 P.M.

PLACE: Zoom Meeting

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

Join Zoom Meeting:

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Meeting ID: 862 6755 0643

Passcode: 987572

Dial In: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

A. Call to Order, Conform Quorum, and Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda, confirm posting of meeting notices.

C. Review and consider approval of Minutes from the August 9, 2024 and October 11, 2024 Special Meetings (enclosures).

- D. 2025 Annual Administrative Resolution. Including regular meeting dates and locations for 2025 (suggested dates are the second Tuesday of March, June and December, 2025 at 2:00 p.m. via Zoom Meeting); Board officer positions and posting locations.
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- E. Discuss § 32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification (2025 SDA Website).
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
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III. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims as follows (enclosure):

Fund	Period ending Oct. 31, 2024
Total	\$ 35,242.53

- B. Review and accept the unaudited financial statements through September 30, 2024 (to be distributed).
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- C. Consider engagement of Wipfli LLP for preparation of 2024 Audit, in the amount of \$_____ (to be distributed).
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- D. Conduct Public Hearing to consider Amendment to 2024 Budget (if necessary) and consider adoption of Resolution to Amend the 2024 Budget and Appropriate Expenditures.
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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (enclosures – preliminary AV, draft 2025 Budget, and Resolution).

V. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
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- B. Resolution Adopting Revised Policy for the Enforcement of Covenants, Conditions and Restrictions (enclosure).
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V. COVENANTS, OPERATION, AND MAINTENANCE MATTERS

- A. Community Manager’s Report.
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- B. Review and approve Proposals from Brightview Landscape Services and Environmental Designs, LLC for removal of mulch and replace with river rock (enclosures).
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VI. OTHER BUSINESS

- A. Discuss fire backflows.
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VII. ADJOURNMENT: **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.